

**MAKHANLAL UNIVERSITY OF JOURNALISM &
COMMUNICATION, BHOPAL (M.P.)**

Application for issue Degree/Diploma

- Note :
- a) Separate application forms should be filled for each of these, as per requirement, as they are deal with in different sections.
 - b) Attested photocopy of the marksheet of qualifying exam required for admission to the course should also be enclosed. This is an essential enclosure.

To,

Registrar (Exams)
MCNUJC Shahpura, Trilanga, Bhopal - 462 039

Sub. : Issue of Final Degree/Diploma

Sir,

I request you to kindly issue in my favour/The necessary fee of Rs.has been paid in cash (receipt no. date.....) or by Demand Draft No. Date Name of Bank.....

1. Full Name (in English Capital Letters)
2. Full Name (in Hindi)
3. Father's Name (in English)
4. Mother's Name (in English)
5. (a) Examination Passed (b) Year
- (c) Roll Number (d) Division
6. Enrolment Number
7. Name of the UTD Study Institute

Place :

Date :

Complete Address with Pin Code

Yours faithfully,

.....
.....

Phone No. with STD Code

.....
Signature of Student

INSTRUCTIONS :

1. Please enclosed a photocopy of Marksheet of our examination passed, duly attested by the head of UTD/Study Institute.
2. The applicant should necessity enclose the photocopy of marksheet of the qualifying exam prescribed for admission to this course.
3. Fee shall be accepted only by account payee demand draft in favour of "Makhanlal Chaturvedi National University of Journalism & Communication, Bhopal" payable at Bhopal. For students studying in the Campus. Fees shall be accepted by cash at the counter of University. Out stations students should pay Rs. 20/- extra towards postal charges.
4. Fees for final Degree/Diploma = Rs. 200/- Out-station student to pay Rs. 220/- by D.D.

Forwarded
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Seal and signature of HOD UTD/Study Institute

Application rec. in uni. on
Document No.
Despatch No.
Date
Signature of Dealing Asstt.